

## BOARD OF SELECTMEN MINUTES –February 11, 2013

### SUNDERLAND TOWN OFFICES

**Present:** Mr. Fydenkevez, Mr. Bergeron and Mr. Pierce

**Others:** Margaret Nartowicz, Town Administrator

**Behind the Camera:** Tom Zimnowski

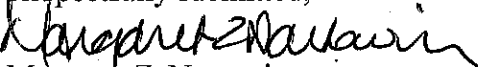
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- Call to order at 7:05 p.m.
- Snow Storm – Mr. Pierce-Hats off to the Highway Department for their hard work and long hours in response to the storm. Mr. Fydenkevez-a wing plow will be in town tomorrow to help move snow. George and crew have been pushing back snow banks.
- Town Clerk-Special Elections and FY14 Budget-Special election to fill Senator Kerry's seat. Can combine local election with special state primary (Chapter 2 of the Acts of 2013). Propose Tuesday, April 30<sup>th</sup> for public convenience. Vote of Board of Selectmen is required to allow election outside of date governed by bylaw. Questions can placed on Annual Town Election ballot with 35 day notice from April 30<sup>th</sup>. Mr. Bergeron noted convenience to the electorate by combining elections. Hours for primary and local election would be 7:00am-8:00pm. Motion to combine elections (special state primary and annual town election) on April 30<sup>th</sup> by Mr. Pierce, 2<sup>nd</sup> by Mr. Bergeron. Vote 3-0. Mr. Fydenkevez-Publicize election date.
- Town Clerk FY14 budget – FY14 is a non-state election year and archival was paid in part last year through CPA, so budget savings are realized in those budget areas.
- February 4, 2013 Minutes-Motion by Mr. Pierce to accept the minutes of February 4, 2013, 2<sup>nd</sup> by Mr. Bergeron. Vote 3-0.
- Town Website – Mr. Pierce-Town website is almost ready to go live. Discussion regarding limited staff resources. Mr. Zimnowski-Virtual Town Hall. Funding from PEG Access could be used. Discussion regarding Squarespace vs. Virtual Town Hall. Mr. Zimnowski to get estimate from Virtual Town Hall. Ms. Nartowicz to follow up with Telecommunications Committee.
- Sunderland Public Library FY14 Budget-John Sackrey-overview of FY14 SPL Budget request. Controlling energy costs. Discussion regarding budget sustainability; reliance on donations; MAR and MER; MBLC requirements. SPL Director Adam Novitt-interlibrary loan system, summer reading program, staff trainings and software all depend on state certification. Discussion regarding salary and expense lines; other library operating costs and building expenses; state formula; employee compensation and retention. Mr. Pierce-seems to be increased reliance on interlibrary loans with potential decreasing materials. Mr. Novitt-very few libraries have become decertified; not sure if another year waiver would allow Sunderland Public Library to retain certification. Mr. Sackrey-large percent of communities is under waivers. Mr. Bergeron-three budget segments, SPL, Fire and Education have been restored to above FY09 levels. Mr. Sackrey-Building operating has decreased. Discussion regarding budget demand; library as community center.
- Collector/Treasurer FY14 Budget-Mr. Sanderson gave an overview of SBA; restructuring Public Safety Complex debt. Separate warrant article will go to ATM to pay off long-term SES debt using SBA funds. Discussion regarding Frontier renovation loan; expiring debt; health insurance expense; retirement assessment; OPEB liability overview - need to investigate funding mechanisms. Overview of revenues meeting with Accountant, Town Administrator, Assessors Administrative Assistant and Mr. Bergeron.
- Snow and Ice Deficit – Motion to allow up to \$15,000 deficit spending for snow and ice by Mr. Bergeron, 2<sup>nd</sup> by Mr. Pierce. Vote 3-0.
- Board of Selectmen/Board of Health-Discussion regarding workload. Mr. Fydenkevez asked whether BOH Revolving Fund can absorb any BOH operating costs. Ms. Nartowicz to check statute.

Warrant and correspondence by signature. Reminders & Updates. Thanks to all department representatives who have come to budget meetings.

Motion to adjourn by Mr. Pierce and 2<sup>nd</sup> by Mr. Bergeron. Vote 3-0. Meeting adjourned at 8:50pm.

Respectfully submitted,



Margaret Z. Nartowicz

Town Administrator